



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive
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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

22 August 2025

To: MEMBERS OF THE CABINET
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 2nd September, 2025 commencing at 7.30 pm.

Members of the Cabinet are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

(NB: Background papers to items referred from Scrutiny Select Committees and Committees have been omitted from printed agenda packs.)

Yours faithfully

DAMIAN ROBERTS

Chief Executive

A G E N D A

1. Guidance for the Conduct of Meetings

7 - 10

PART 1 - PUBLIC

- | | | |
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| 2. | Apologies for absence | 11 - 12 |
| 3. | Declarations of interest | 13 - 14 |

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

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| 4. | Minutes | 15 - 28 |
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To confirm as a correct record the Minutes of the ordinary and extraordinary meetings of the Cabinet held on 30 June and 29 July 2025 respectively.

Matters for Recommendation to the Council

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| 5. | Replacement of Shallows Bridge, Haysden Country Park | 29 - 38 |
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This report brings forward a List C Capital Plan Evaluation for the replacement of the Shallows Bridge in Haysden Country Park and recommends that the scheme is included in List A of the Capital Plan and progressed within the current financial year.

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| 6. | Proposal for Monthly Member Briefing Sessions on Pre-application Development Proposals | 39 - 52 |
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Consideration of the recommendations of the Housing and Planning Scrutiny Select Committee of 15 July 2025 in respect of regular briefing sessions for Members.

Matters in accordance with Part 3 of the Constitution

Executive Non-Key Decisions

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| 7. | Riverside Route Lighting Project, Tonbridge | 53 - 86 |
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The report brings forward the design for the Riverside Route Lighting project between Vale Road and Town Lock, Tonbridge and seeks approval to move the project forward for construction later in this calendar year.

8. Local Nature Recovery Strategy - Pre Publication Review 87 - 92
Period

The report presents the Local Nature Recovery Strategy and seeks confirmation that the Borough Council, as a Supporting Authority, are content that it proceeds to publication.

- Note: As of publication date, and due to circumstances outside of the control of the Borough Council, the Responsible Authority has advised of a delay in the link to the Local Nature Recovery Strategy (provided in the report) being 'live'. The Responsible Authority hope to be in a position to share relevant documents and maps as soon as possible.

9. Budgetary Control and Savings Update - July 2025 93 - 104

In accordance with the Council's Financial Procedure Rules this report informs Members of the current financial position to the end of July 2025 for the 2025/26 Financial Year and updates members on the current progress for the achievement of the savings target to be achieved for the budget set 2026/27.

10. Sports Facilities Evidence 105 - 442

Consideration of the recommendations of the Housing and Planning Scrutiny Select Committee of 15 July 2025 in respect of the Indoor Sports Facilities and the Playing Pitches and Outdoor Sports Facilities Strategies.

11. Risk Management 443 - 462

Consideration of recommendations of the Audit Committee of 21 July 2025 in respect of risk management.

12. Annual Senior Information Risk Owner Report 2025-26 463 - 478

Consideration of recommendations of the Finance, Regeneration and Property Scrutiny Select Committee of 22 July 2025 in respect of the Annual Senior Information Risk Owner report.

In accordance with LGA 1972 the reports and annexes are private for the following reason: Sch 12A Paragraph 3 – Financial or business affairs of any particular person.

Matters submitted for Information

13. Decisions taken by Cabinet Members 479 - 480

A record of the decisions taken by portfolio holders since the last ordinary meeting of Cabinet are attached.

14. Notice of Forthcoming Key Decisions (if available) 481 - 486

A Notice setting out the key decisions anticipated to be taken up to October 2025 is attached.

15. Urgent Items 487 - 488

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

16. Exclusion of Press and Public 489 - 490

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

Matters in accordance with Part 3 of the Constitution

Executive Key Decisions

17. Bluebell Hill Temporary Accommodation Project - Tenders 491 - 508

(Reasons: Part 2 - Private: LGA 1972 - Sch 12A Paragraph 3 - Financial or business affairs of any particular person)

The report sets out the tenders received for the Bluebell Hill temporary accommodation project and seeks Cabinet approval to award the contract.

A supplementary report will follow to update members on the assessment of the enhanced scheme proposal with an associated recommendation.

18. Larkfield Leisure Centre - Wet Change Refurbishment 509 - 516

(Reasons: Part 2 - Private: LGA 1972 - Sch 12A Paragraph 3 - Financial or business affairs of any particular person)

This report sets out the tender process for the refurbishment of the Wet Change area at Larkfield Leisure Centre and requests Cabinet approval for the award of contract.

Executive Non-Key Decisions

19. Tonbridge Town Centre Programme Board - Minutes and Recommendations 517 - 538

(Reasons: Part 2 - Private: LGA 1972 - Sch 12A Paragraph 3 - Financial or business affairs of any particular person)

The report presents the notes and recommendations of the Tonbridge Town Centre Programme Board of 16 May 2025 and 20 June 2025.

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Councillor M D Boughton, (Leader)
Councillor R P Betts, (Housing, Environment and Economy)
Councillor M A Coffin, (Finance, Waste and Technical Services)
Councillor D Keers, (Community Services)
Councillor A Mehmet, (Infrastructure and Tonbridge Regeneration)
Councillor M Taylor, (Planning)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.